

# Seven Star School of Performing Arts

509 Route 312 • Brewster, New York 10509 • (845) 278 - 0728  
www.sevenstarschool.com

## June 2017 Recital Information Packet

### Overview

Please read the information provided in this packet very thoroughly and carefully. This packet will address many of the questions you may have about our upcoming recitals and rehearsals. As always, you can contact Donna with any questions via e-mail at donna@sevenstarschool.com. This packet and all accompanying forms are available on our website at www.sevenstarschool.com.

### Costumes

Costumes will be distributed to students and parents as we receive them. Some companies send costumes sooner than others. Please remember that costumes are not needed until dress rehearsal and all students will have their costumes by that time.

### Leotard Rehearsals (Classroom Attire)

May 6<sup>th</sup>, 8 AM - 10 PM

Leotard Rehearsals are held at Brewster High School Performing Arts Center. *Please Note: There is no parental observation at leotard rehearsals.* The purpose of leotard rehearsals is to block dances for spacing. Arrive dressed in usual classroom attire with proper dance shoes (no costumes, please). **A detailed schedule will be published in the spring.** Please do not schedule anything for this day.

### Recital Performance Times

This year the shows will be on Friday, June 9, 2017 at 6:30PM and Saturday, June 10 at 9:00 AM, 12:00 PM, 3:30 PM and 7:00 PM. All performances will be held at Brewster High School Performing Arts Center. Please check our website for your child's recital show time.

### Dress Rehearsal Schedule

June 1 - 7

#### **Performance**

Fri., June 9, 6:30 PM Green Performance  
Sat., June 10, 9:00 AM Pink Performance  
Sat., June 10, 12:00 PM Blue Performance  
Sat., June 10, 3:30 PM Yellow Performance  
Sat., June 10, 7:00 PM Purple Performance

#### **Rehearsal Day/Time**

June 1, 2017, 5:30 - 8:30 PM  
June 2, 2017, 4:00 - 7:00PM  
June 5, 2017, 4:30 - 7:30PM  
June 7, 2017, 4:30 - 7:30PM  
June 2, 2017, 7:00 -10:00 PM

Picture information will follow.



## Dress Rehearsals (Costume Attire)

June 1- 10

Dress rehearsals provide the performers with an “on-stage,” fully-costumed experience that is as close to the actual recital conditions as possible. It also gives the directors an opportunity to arrange the lighting, music, scenery, and backstage assistance in such a way that will not only compliment the performers, but will also result in a well-organized, entertaining recital production. *Please Note: There will be no regularly scheduled classes at Seven Star School during June 1 – June 10, 2017.* Additionally, please note the following Dress Rehearsal Guidelines:

1. Each family is allowed two adult escorts. It is not necessary that escorts be parents.
2. Dressing rooms are available, but are not supervised during the dress rehearsal. Please keep all valuables with you during the rehearsal. Dressing rooms will be available a half hour before the start of the day.
3. Rehearsals will start promptly. Please have your child completely costumed (for first performance) and made up at least fifteen minutes before his/her scheduled rehearsal. Lipstick, eye shadow, and rouge are essential.
4. Pre-school and elementary-age performers will be gathered in the auditorium when they are needed on stage. Middle school and high school performers are expected to report backstage five numbers prior to their performances.
5. The finale will be performed first. All performers are free to leave after all their numbers have been completed. Classes are dismissed into the auditorium after each routine is completed.
6. Label all parts of your child’s costume, including shoes, headpieces, and personal items brought into the dressing room.
7. Pre-attach safety pins to costumes and bobby pins to hats and headpieces. Bring extra pins, tights, and bobby pins. Make sure dancers do not wear underwear.
8. Please ensure that your child has comfortable dance shoes that do not have holes and are of the right type. Please sew all elastic closures for ballet shoes.
9. All performers’ hair should be worn in a bun off the face. Bangs should be short enough to see the eyebrows. To make a bun, simply follow the steps below:
  - a. Pull hair back into a ponytail.
  - b. Twist and wrap hair around the ponytail elastic and secure with bobby pins.
  - c. Place tight hair net over bun and secure with bobby pins.
  - d. Apply gel as needed to keep loose ends back.
  - e. Secure hats and headpieces as safely and securely as possible. Hairspray on thin hair will keep bobby pins in place. Ornamental hair elastics and/or barrettes should not be worn.
10. No jewelry is to be worn during the rehearsal.
11. Cameras and camcorders may be used during the rehearsal.
12. No extra hairpieces.

## Recital Guidelines

### June 9 & 10

1. Performers should report to Brewster High School Performing Arts Center thirty minutes prior to show time to dress and prepare for the performance. Each child will have a specific area to report to in the dressing room for the recital.
2. Absolutely no flash photography or video recording allowed. A professional photographer will videotape each show. Please see the DVD Order Form for more information.
3. All students should report to the designated waiting rooms and will stay for the duration of the show. No parents are allowed into the designated waiting areas. All children will be supervised.
4. If you are having a hard time with your child's hair and makeup for the dress rehearsal, don't fret! On recital day, our Company dancers will be in each dressing room to do your child's hair and makeup for \$10. Simply bring a brush and we will provide the rest. A voucher must be purchased at front desk before the recital.
5. After the finale, children between two and six years old may be picked up on-stage by one of their parents. Children seven years and older will be dismissed to the dressing rooms.

### Recital Ticket Sales

Recital tickets will cost \$17 each, unless purchased at the door on the day of the shows. The following procedure will be followed for the purchasing of recital tickets:

1. A ticket sales number was issued to your account according to your registration date. Seven Star School staff will fill each submitted Recital Ticket Purchase Form (see attached) according to your issued number and assign the best seats available.
2. If we do not receive your Recital Ticket Purchase form by May 15, 2017, you will automatically forfeit your issued number at registration. *Please Note: At this time, special seating requests cannot be guaranteed and the next available seat may be assigned.*
3. There is a limit of six (6) tickets per family.
4. Additional ticket requests should be paid for with a separate check. These tickets will be distributed according to your ticket order number. Extra tickets will be distributed once all previous orders are fulfilled, while seats are available. Only paid tickets will be assigned.
5. Tickets will be available at the Front Desk on May 22, 2017. *Please Note: All purchases are final. Tickets will only be distributed to accounts in good standing. All June tuition must be paid before the recital tickets are released.*
6. Tickets purchased at the door on Friday, June 9, 2017 or Saturday, June 25, 2017 will cost \$22.00.

## Recital T-shirt Sales

Strut your stuff in our fabulous 2017 commemorative recital t-shirt! The t-shirt is white with a color print and our recital theme printed on the front along with a list of all our performers on the back. This is a great cover-up while waiting to perform at dress rehearsals, recitals, or to proudly wear just about everywhere! T-shirts cost \$20.00 if purchased before May 22, 2017 or \$25.00 thereafter. Please see the Recital T-shirt Order Form attached to this packet.

## Recital DVD Sales

A professional videographer will be recording all of the recital performances. If ordered before June 9, 2017, standard DVDs may be purchased for \$25 each (thereafter for \$35) and Blu-ray DVDs may be purchased for \$35 each (thereafter for \$45). Pick up for DVDs will be at Seven Star School starting on July 5<sup>th</sup>. DVDs may be purchased via the Recital DVD Order Form attached to this packet. Please make checks payable to DCB Video.

## Recital Program Advertisements



Show your children how proud you are! Children love seeing the support and praise of their family and friends. Take the opportunity to place an advertisement in our recital program!

For customized personal or business advertisements, please see the Recital Program Advertisement Specifications Form attach for pricing information. All advertisements and payment are due by May 9, 2017. Photos should be emailed to [Margaret@SevenStarSchool.com](mailto:Margaret@SevenStarSchool.com) at time of submission. Photos will not be returned unless otherwise requested. Templates and dimensions are available on the attached form.

## Special Ad Promotion:

Sell the equivalent of one full-page ad and get one recital ticket free! Advertisements must be paid in full by May 1, 2017; artwork and photographs may be submitted by May 1, 2017.

## Graduating Seniors

Each year we like to showcase our graduating seniors in our program. Please bring in or email a senior portrait or headshot to Miss Margaret at [Margaret@SevenStarSchool.com](mailto:Margaret@SevenStarSchool.com) by May 1, 2017. Please let Miss Donna or Miss Nicole know of your post-high school plans so we may caption your picture in the program!



## Recital Name Corrections (Program & Award Lists)

Please make sure your child's name is spelled correctly on the student list. Also, please check the attached 3 Year Award List, 5 Year Award List, and 10 Year Award List for eligibility.

For name change corrections, please email your name correction to Miss Donna at donna@sevenstarschool.com, otherwise, notify Donna Aravena at the front desk.

## Recital Flower Sales

Support the Brewster Performing Arts by ordering your flowers for the recital! Single and half-dozen roses, carnations, and daisies are available for order. Flowers will be available for pick-up one hour prior to show time. All proceeds will benefit students in the Brewster High School Performing Arts Program. Please see the attached Recital Flower Sales Order Form for more information. All pre-orders must be paid for in advance by May 9, 2017 with checks payable to Brewster Performing Arts Boosters.

## Food Concessions

We will be selling food at all rehearsals and recitals for your convenience. Of course, foods and drinks of any kind are not allowed in the auditorium.

## Directions to Brewster High School

50 Foggintown Road, Brewster, NY 10509

1. Start at 509 Route 312 (Seven Star School studio)
2. Turn right onto Route 312 (heading East)
3. At traffic light, turn left onto Farm-to-Market Road
4. At traffic light, turn right onto Foggintown Road
5. Turn left into Brewster High School parking lot